

UNITED BROTHERHOOD OF CARPENTERS AND JOINERS OF AMERICA

NEW YORK CITY DISTRICT COUNCIL OF CARPENTERS



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Dear Brothers & Sisters:

We are writing to advise you of some important changes that will be taking place in the Job Referral Department, otherwise known as the "Out-of-Work List" effective January 1, 2010.

1. The hours of operation of the Job Referral Office will be expanded to better accommodate both our members and contractors. The office will now be open and available from 6:00 a.m. until 9:00 p.m., Monday through Friday. For our members, normal dispatch hours for carpenters will be expanded from its current 3:00 – 6:00 p.m. to 3:00 – 9:00 p.m.

This means, effective January 1, 2010, carpenters on the Out of Work List will have to be available to receive a call for work from the Job Referral Office between the hours of 3:00 p.m. and 9:00 p.m., Monday through Friday.

2. Effective January 1st, 2010, the job referral office will only accept job staffing requests called in by contractor representatives, such as an owner, supervisor or foreman. This change is being implemented to help ensure that contractors are only sent carpenters with the skills they determine are necessary for the job they will be performing. This will also allow our local union business agents to utilize their time more effectively in the field.

Please note the Job Referral Office's hours of operation for you to call in to put your name on/ off the Lists, add/ delete skills or check your position on the Lists remains 8:00 a.m. to 4:00 p.m., Monday through Friday. The telephone numbers, 212.366.3330 or 800.858.8683 are unchanged.

These changes are being implemented to allow the Job Referral Department to operate more efficiently, to ensure fairness in the dispatch system and to help get carpenters off the List faster and to more jobs.

Best wishes to you and your family for a happy holiday season and a healthy and prosperous New Year.

Fraternally yours,

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